



# Presentation Considerations and Pointers

Rachel E. Sanborn, M.D.

Medical Director of Clinical Research;

Medical Director, Thoracic Oncology Program;

Medical Director, Phase I Clinical Trials Program;

Earle A. Chiles Research Institute, Providence Cancer Institute

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# Understand the Expectations

## Basic Info

- When/Where
- What exactly are you talking about?
- Time limit
- Slide limit

## Organization

- Submission deadlines
- Keep your team informed

# Preparing the Presentation

- Practice, Practice, PRACTICE ahead!
  - Choose your words
    - Make a point with each slide
    - Don't clutter the message
- Try to anticipate questions/critiques

# Issues at the Podium

## Take your moment:

- Adjust your microphone
- Breathe and center
- Step up and look up
- Speak slowly and clearly, project your voice
- The Podium is Not Furniture
- The Pointer is Not a Crayon

## During the talk:

- Be prepared if you can't see/read your slides
- Be prepared if there is no pointer
- Roll with formatting hiccups
- Keep on time

# Finishing Touches

- Thank the appropriate team members
  - The committee/organizers
    - The collaborators
      - Sponsors
  - Patients and families

**You Earned Being There.  
Let (Make) Your Effort Shine.**