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# Presentation Considerations and Pointers

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# Understand the Expectations

- When/Where
- What exactly are you talking about?
- Time limit
- Slide limit
- Submission deadlines
- Keep your team informed



# Know the Audience

- Who is in the audience
- How many people will be there
- Context of the presentation

# Preparing the Presentation

- Practice, Practice, PRACTICE ahead!
- Choose your words
- Make a point with each slide
- Don't clutter the message
- Try to anticipate questions/critiques

# Issues at the Podium

- Take your moment:
  - Adjust your microphone
  - Breathe and center
- Step up and look up
- Speak slowly and clearly, project your voice
- The Podium is Not Furniture
- Be prepared if you can't see/read your slides
- Roll with formatting hiccups



# Finishing Touches

- Thank the appropriate team members
  - The committee/organizers
  - The collaborators
  - Sponsors
  - Patients and families



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**You Earned Being There.**

**Let (Make) Your Effort Shine.**